

**IUPUC DIVISION OF EDUCATION
Experience Record**

Indicate Current Placement <input type="checkbox"/> 1 st Placement <input type="checkbox"/> 2 nd Placement
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Name: _____

Dates of Student Teaching: _____ Subject &/or Grade Level: _____

Supervising Teacher: _____

School: _____ School Corporation: _____

Directions: At the end of each week of student teaching/practicum, record the number of hours to the nearest half-hour devoted to each category. Although there are no minimal requirements, 90 hours for an 8-week placement would be considered a minimum number of hours of teaching. This form is required and must be kept up-to-date in order for the student teaching office to be able to verify the number of actual hours for future licensure in other states. Total the hours in each category, have your supervising teacher sign the form and return it to the Student Teaching Office or your university supervisor at the end of your experiences. **Complete a separate form for each student teaching placement.**

- A. **Teaching:** Time spent providing direct instruction to whole classes, small groups or individuals.
- B. **Preparation/Participation:** Time involved in planning, correcting papers, evaluating home visitations, faculty meetings, in-services, parent conferences, attending assemblies & extra-curricular activities, home-room duties, study hall supervision, etc.
- C. **Observation:** Time spent observing the Supervising Teacher or other teachers.

Week #	1	2	3	4	5	6	7	8	9	10	TOTAL
A. Teaching											
B. Preparation/Participation											
C. Observation											
GRAND TOTAL											

Supervising Teacher's Signature: _____	Date: _____
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